

The Board of Trustees of Willis ISD met in regular business session on July 12, 2023 at the Sharon Hill Jennette Administration Building in the Willis ISD Boardroom, 612 N. Campbell Street, Willis, Texas.

### **CALL MEETING TO ORDER**

President Kyle Hoegemeyer called the Regular Meeting to order at 5:38 p.m. and announced that a quorum was present and that notice of the meeting had been posted for the time and manner required by law.

Members Present: Kyle Hoegemeyer, presiding, Scott Carson, Charles Perry, Sr., Paulett Traylor, Nikita Lagway, Chad Jones.

Members Absent: Cliff Williams.

### **PUBLIC COMMENTS**

Diane Hivnor shared comments with the Board regarding the steps of hiring a new superintendent

### **CLOSED SESSION**

The Board entered into closed session at 5:45 p.m. for the purpose of considering matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071 - .084): 551.074

- A. Attorney Consultation Regarding Legal Issues Pertaining to Superintendent Search and Transitional Authority, Tex. Gov't Code 551.071 and 551.129
- B. Trustees may Convene in Closed Session to Discuss the Value of and Legal Issues and Options Related to the Possible Sale, Lease or Other Disposition and Use of Real Property Owned by Willis ISD, including an 18' wide area along the Boundary of the 50.914-acre tract of land situated in the William Weir Survey, A-42, File 2010024266 in the Deed Records of Montgomery County, Texas (Texas Government Code §§551.071, 551.129, and 551.072).
- C. Discuss Teacher Resignations and Employee Appointments. Tex. Gov't Code 551.074

### **OPEN SESSION**

The Board reconvened into Open Session at 7:37 p.m.

There were no motions from closed session.

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Acting Superintendent Sara Goolsby led the pledges and Executive Director of Athletics and Fine Arts, Jason Glenn led the prayer.

## **RECOGNITIONS**

There were no recognitions

## **STANDING INFORMATION AND AD HOC REPORTS & ITEMS**

Director of Child Nutrition, Michael Northey, presented information regarding cafeteria upgrades completed in 2022-2023.

Acting Superintendent, Sara Goolsby, complimented Mr. Northey for the improvements and the innovated meals his staff serves each day.

Executive Director of Student Services, Brad Mansfield, presented a review of the 2023-2024 Student Dress Code.

Acting Superintendent, Sara Goolsby, reviewed the Safety Performance Report for June 2023; there were no accidents, no lost time due to injuries and no employees out on workers compensation.

There were no questions concerning the financial reports and bill payment report.

Acting Superintendent Goolsby reviewed the Bond Summary.

There were no questions regarding the Quarterly Investment Report.

Assistant Superintendent of Business and Finance, Garrett Matej, presented the second budget workshop for the 2023-2024 Budget.

Assistant Superintendent Matej introduced representative, Director of Operations from Premise Health who presented an update on the Willis ISD Wellness Center.

## **CONSENT AGENDA**

### **A. Board Minutes**

Motion by Scott Carson and seconded by Chad Jones to approve the Consent Agenda items as presented. Motion carried unanimously.

## **DISCUSSION AND POSSIBLE ACTION ITEMS**

Health Insurance Consultant, Laura Gwaltney of Walker and Associates discussed a review of the Willis ISD 2023-2024 Health Insurance Program and shared the proposed monthly funding levels. Ms. Gwaltney shared that the Clinic starting in 2014 has been very beneficial to Willis ISD.

Motion by Scott Carson and seconded by Charles Perry that the Board of Trustees accepts the Superintendent's recommendation to approve Blue Cross Blue Shield as the District's health

insurance carrier and to approve the monthly funding levels as proposed in the Funding Level exhibit for the 2023-2024 plan year.. Motion carried unanimously.

Executive Director of Support Services and Construction, Paul Dusebout, discussed the removing and replacing of piping insulation on the hot and cold chilled water piping distribution system on the roof at Lynn Lucas Middle School.

Motion by Chad Jones and seconded by Paulett Traylor that the Board of Trustees accepts the Superintendent's recommendation to expend \$2,694,992.00 from 2020 Bond Issue Funds for the Lynn Lucas Middle School Rooftop HVAC Piping Insulation and Branch Piping Replacement. Motion carried unanimously.

Assistant Superintendent of Business and Finance, Garrett Matej, discussed the need to purchase a new vehicle to be utilized by the Career and Technology Agricultural Program.

Motion by Paulett Traylor and seconded by Charles Perry to accept the Superintendent's recommendation to approve the purchase from Buckalew Chevrolet in the amount of \$54,470.00 from Function 11. Motion carried unanimously.

Acting Superintendent Goolsby discussed out of state professional development for two district employees to attend the Elevate K-12 Conference in Chicago, Illinois. Have online partnership with Elevate. To improve partnership invited WISD to their conference. Need 16 sections to be covered by on-line classes.

Motion by Scott Carson and seconded by Paulett Traylor to accept the Superintendent's recommendation to approve out of state travel for two employees to the Elevate K-12 conference in Chicago, Illinois. Motion carried unanimously.

Executive Director of Elementary Education, Patricia Lynn, discussed the Region VI ESC Contracted Services for the 2023-2024 School Year.

Motion by Paulett Traylor and seconded by Scott Carson to accept the Superintendent's recommendation and approve the 2023-2024 contracted services with Region VI Education Service Center. Motion carried unanimously.

Executive Director of Student Services, Brad Mansfield, discussed TASB Local Board Policy Update 121 bringing special attention to the following Local Policy changes:

CFB(LOCAL): ACCOUNTING - INVENTORIES

CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL

CKEC(LOCAL): SECURITY PERSONNEL - SCHOOL RESOURCE OFFICERS

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT -  
MAINTENANCE

CO(LOCAL): FOOD AND NUTRITION MANAGEMENT

CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT  
INSURANCE

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

FD(LOCAL): ADMISSIONS

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

Motion by Scott Carson and seconded by Nikita Lagway to accept the Superintendent's recommendation and add, revise or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 121 the Local Policy changes as presented. Motion carried unanimously.

### **BOARD MEMBER COMMENTS**

Board President Kyle Hoegemeyer thanked Board Secretary Chad Jones for investing the AC Unit project at Lucas Middle School and for helping the Board with the decision to proceed.

President Hoegemeyer shared his appreciation and thanked Acting Superintendent Sara Goolsby for her help.

### **FUTURE MEETINGS**

The regular August Board Meeting will be held on August 9, 2023 at 5:30 p.m

### **ADJOURNMENT OF REGULAR MEETING**

Motion by Scott Carson and seconded by Paulett Traylor to adjourn. Motion carried unanimously.

The meeting adjourned at 8:35 p.m.